



# 2026 AGM Minutes

**For Gove Junior Football Club Incorporated (trading as East Arnhem Futsal)**

2026 Annual General Meeting (including Special Resolution for new constitution)

Saturday 2 May 2026

Hindle Oval Clubhouse, Bottlebrush Avenue, Nhulunbuy

10.30am – 10.30am

**Attendees:** Jess Elford, Bec Robinson, Jess Ross, Lynne Martin, Sue Stewart, Jasmin Wanstall, Leigh Wardrope, Brad Fielke, Cat Fielke, Sarah Pickett, Jennah Wardrope, Jonathan Wearne, Mel Brown.

**Apologies:** Jim Rogers, Emma Rogers, Georgie Foley, Dan Foley, Di Plumridge, Sarah Duggan, Kate Ranford, Lyv Knee, Tania Jones, Joao Grilo, Josh Robinson, Josh Elford.

## Minutes

<b>Welcome and apologies</b>	Club members present were welcomed by the 2025 Vice President and meeting opened at 10.30am. 2025 Vice President noted the required number of Club members (5+) were present to hold the AGM. (Quorum confirmed)
<b>Minutes from 2025 AGM</b>	Minutes of the 2025 AGM were confirmed soon after the 2025 AGM by those that attended that meeting. Jess E moved to note the acceptance of the 2025 Minutes, seconded by Bec R & Jess R. All were in favour. There were no outstanding actions from the 2025 AGM.
<b>2025 President's report</b>	A Presidents report was presented by Vice President, Jessica Elford (copy below). Moved to be accepted by the Club by Jessica E and seconded by Jennah W & Jess R. Motion carried unanimously by all present.
<b>2025 Treasurer's report</b>	Report presented by the Treasurer, Jessica Ross (copy below). Jessica R moved to accept the Treasurer's report. Moved by Jessica E seconded by Lynne M and Bec R and motion was carried unanimously by all members.
<b>2025 Financial Statements</b>	Jess E moved that the Audited Financial Statements be submitted to the NT Government to maintain compliance. Moved by Jess R seconded by Bec and motion was carried unanimously by all members.  Jess E proposed to re-engage with Kick Start Accounting (KSA) as the Clubs Financial Auditor for 2026. Moved by Cat F, Seconded by Jess R and Jennah W and carried unanimously by the Committee.
<b>Other committee member's reports</b>	A Secretary's report was presented by Vice President, Jessica Elford on behalf of Emma Rogers - Club Secretary (copy below) Jess E moved to accept the Secretary's report, and this was seconded by Lynne M & Jennah W. The motion was carried unanimously by the Committee.
<b>Special Resolution (New Constitution)</b>	Members were provided with the current constitution (2005), the proposed 2026 constitution, and a summary of key changes. The current constitution is outdated and not fully compliant with legislative and ATO requirements. The proposed constitution has been developed to modernise governance, simplify membership, and reflect the Club's current operations, including East Arnhem Futsal.



	<p>Motion that the members adopt the new constitution of Gove Junior Football Club Incorporated (2026) as tabled at this meeting, in substitution for the existing constitution, in accordance with the Associations Act 2003 (NT).</p> <p>Moved: Cat Fielke Seconded: Bec Robinson</p> <p>Carried unanimously by members present. (Quorum confirmed)</p>
<p><b>Public officer to declare all positions vacant</b></p>	<p>The Club's Public Officer, Di Plumridge was an apology for the meeting, so Vice President Jess E dissolved the 2025 Committee, declared all Club positions for 2026 open and called for nominations for the following volunteer Club positions:</p> <ul style="list-style-type: none"> <li>● <b>2026 Committee membership</b> - Nominations were received for general committee members – Brad Fielke, Jennah Wardrope, Leigh Wardrope, Sarah Pickett, Jasmine Wanstall, Sue Stewart, Vicki Elborough, Jono Wearne, Lynne Martin, Mel Brown, Holly Harlow, all nominated as general committee members - Moved by the A/public officer Jessica Elford and seconded by Cat Fielke and the motion was carried unanimously by the members present. All were appointed as Committee Members of the club.</li> <li>● <b>President</b> – Public Officer received one nomination for this position from Jessica Elford in the role of President for a term of 1 year. No other Committee member or Club Members nominated and Jess' nomination was accepted, and she was appointed unopposed to this role - motion carried unanimously by the Committee.</li> <li>● <b>Vice-President</b> – Cat Fielke nominated for this role. Cat's nomination was moved by Jess E and seconded by Bec R and the motion was carried unanimously by the members present.</li> <li>● <b>Public Officer</b> – Di Plumridge has re-signed as the 2025 Public Officer role and will not continue for the 2026 committee. Jessica Elford nominated for this role to be done concurrently with the president role. Cat F moved this nomination and seconded by Bec R – motion carried unanimously by the committee.</li> <li>● <b>Treasurer</b> - This role involves keeping a financial spreadsheet, banking and paying invoices etc. Jess Ross re-nominated to be the Treasurer and this nomination was moved by Bec Robinson and seconded by Cat F. The motion was carried unanimously by the members present.</li> <li>● <b>Secretary</b> – This role is responsible for Minutes and meetings and general correspondence. Bec Robinson nominated for this position and the nomination was moved by Jessica E and seconded by Jess R - motion carried unanimously by the members.</li> <li>● <b>Club Communications Officer</b> – Lynne Martin agreed to be re-nominated as the Club Communications officer – Jess Elford moved to accept the nomination and Bec Robinson seconded - motion carried unanimously by the members present.</li> <li>● <b>Compliance</b>- a compliance officer was not nominated. Compliance matters to be completed by the 2026 committee.</li> </ul> <p>No voting on positions was required as there were no positions which were contested or required a vote.</p>
<p><b>Other business</b></p>	<ul style="list-style-type: none"> <li>● NIL</li> </ul>
<p><b>Meeting closed</b></p>	<p>AGM closed by Jess E at 11.00am</p>



## 2024-25 President's Report – AGM May 2026

Dear Committee Members, member families and players

The club maintained stable participation levels across all age groups throughout the 2025/2026 season.

A key highlight was the successful hosting of the Regional Titles in Gove, along with participation in the FNQ Titles in Cairns.

The club experienced departures across players, coaches, and committee roles, reinforcing the importance of ongoing recruitment and succession planning.

We acknowledge and thank our sponsors: Morningside Electrical, BP Nhulunbuy, Goodline, Litchfield Green Waste, JBM, and NCL for their continued support.

Fundraising through BBQs and canteen operations was profitable and contributed positively to the club's financial position.

The club invested in new equipment including balls, uniforms for the Cairns Titles, goals, and a freezer. We extend special thanks to Cat Fielke.

We thank all senior and junior coaches, committee members, and volunteers for their ongoing dedication and contribution to the club.

Vice President Signature

Date: 02/05/2026



## 2025 Treasurer's Report – AGM May 2026.

Dear Committee and Members

The club recorded total income of \$95,652.95 and total expenditure of \$58,196.33, resulting in a net surplus of \$15,924.58.

Primary income sources included registrations, sponsorships, canteen sales, and grants, with sponsorship showing significant growth during the year.

Fundraising activities were successful, and key investments were made in equipment including goals, uniforms, and a freezer.

As at 30 November 2025, the club held cash of \$61,951.97 and net assets of \$85,574.23, reflecting a strong financial position.

The club remains financially stable and well-positioned for future operations.

Vice Presidents Signature on behalf of Treasurer Signature

Date: 02/05/2026



## 2025 Secretary Report – AGM May 2026 (prepared by Jessica Elford)

The club maintained effective communication with members, coordinated competitions, and supported administration throughout the season.

The successful delivery of competitions, including the Regional Titles in Gove and participation in the FNQ Titles in Cairns, reflects strong organisational effort.

Despite changes in personnel across players, coaches, and committee roles, the club ensured continuity of operations.

We thank all members, volunteers, coaches, and referees for their support and engagement throughout the year.

Season dates and all club communications were published on Facebook and the Club Website and communicated via email to the Club membership.

**Record Keeping:** All correspondence received via email ([eastarnhemfutsal@gmail.com](mailto:eastarnhemfutsal@gmail.com)) and copies saved in email files. Where relevant, copies also saved on the Club's Google Drive eg. New ABN advice, insurance certificates etc. The Club President and Vice President also has access to the Club's email account and Google Drive.

### **General business:**

- In 2025, over 300 NT Govt sports voucher registrations were applied for and redeemed by the Secretary/President.
- The Club continues to maintain all required insurances and hall/venue hire arrangements
- The Club held a number of General Meetings and an AGM in 2025 with all records of meetings stored in the Google Drive. All documents are available on request.
- The Club continued to communicate regularly with players and members via email and facebook.
- The Club has a current Member Protection Policy and Club Code of Conduct.
- All coaches and volunteers have current Ochre (working with Children) Cards and when required, have held all relevant vaccinations certificates.

Vice Presidents Signature on behalf of Secretary

Date: 02/05/2026